

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 14 February 2022 at 7.30 p.m. in Caston Village Hall.

Present: Councillors: Phil Childs (Chairman), Dawn Jessett, Lee Pilkington.
Julian Gibson (Clerk).

Absent: Councillors: John Morfoot, Hannah Reed, Jonathan White.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Reed and Cllr. White.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
 - 4.1 The Clerk passed on apologies he had received from District Cllr. Phil Cowen. Cllr. Cowen had reported that the Breckland Director of Planning and Building Control had met with the site operator at Cherry Tree Farm and the Environment Agency to discuss issues regarding non-conformity with the planning consent and breaches of the EA Permit, and it was agreed that the operator would advise by 16 February how they plan to address these, and give timescales for producing plans and documentation to resolve them. Cllr. Cowen also said that he had been advised that an amended application had been received regarding the change of use of the Mere at Sandwade. This will probably mean a consultation, in which case residents may all need to consider repeating their responses. He further advised that some refuse collection dates across the district were going to be amended, but Serco were writing at all residents to advise them, whether they were affected or not.
 - 4.2 The Clerk also passed on apologies he had received from NCC Cllr. Fabian Eagle, who had suggested that, if the parish Council was willing to arrange for a contractor to carry out the necessary works at the junction of Mere Road and Sandy Lane, he would provide reimbursement from his budget. Members felt that there were a number of issues with this which would need resolving, but decided to ask one contractor to provide a statement of works and an estimate so that there was a starting position. Cllr. Eagle also wished to remind Members of the meeting with Martin Wilby, NCC Cabinet Member for Highways, Infrastructure and Transport on 3 March regarding both the Deer Sign, and the Pingo Trail lay-by and car park.
- 5 **Minutes.** The minutes of the meeting held on Monday, 13 January 2022 were **confirmed**, and **signed** by the Chairman.
- 6 **Matters arising.** None.
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Arthur J Gallagher Insurance Brokers Limited: *Insurance renewal invitation.*
 - 7.2 Arthur J Gallagher Insurance Brokers Limited: *Insurance renewal confirmation.*
 - 7.3 AXA: *Policy Summary.*
 - 7.4 AXA: *Your statement of fact.*
 - 7.5 AXA: *Your policy schedule.*
 - 7.6 Letter from Resident.
 - 7.7 Norfolk Constabulary: *Community Update - January 2022.*
 - 7.8 Barclays Bank Plc: *Your Business accounts - at a glance - Your balances as at 31 January 2022.*
 - 7.9 Barclays Bank Plc: *Your Community Account - 1-31 January 2022.*
 - 7.10 Barclays Bank Plc: *Your Active Saver Account - 1-31 January 2022.*
 - 7.11 SAM 2 Co-ordinator: *Statistics January 2022.*

8 Planning.

- 8.1 **3PL/2022/0080/HOU: Larkrise, Mere Road, Stow Bedon.** A two-car space extension to the existing garage at Larkrise to incorporate a pit to facilitate vehicle maintenance. It was **resolved** that the Council had no objections, on the condition that the proposed new garage was only for the personal use of the occupants working on their own vehicles, and not used for any commercial purposes.
- 8.2 **3PL/2021/0931/F: Cherry Tree Farm, Cherry Tree Lane, Stow Bedon.** Erection of agricultural buildings and facilities to include feed mill, electrical substation, weighing platform cover, welfare unit, plant room and water tank, turning area, clean water soakage lagoon and new hedgerow. (Retrospective). Submission of Environmental Impact Assessment. It was **resolved** that, given that this application is retrospective, and the applicant is currently meeting with the Environment Agency in an attempt to resolve issues caused by their failure to follow the current Environment Agency permit and with Breckland regarding non-conformity with the existing planning consent, this EIA does not lead the Council to wish to amend its previous comments.
- 8.3 **3PL/2021/0932/VAR: Cherry Tree Farm, Cherry Tree Lane, Stow Bedon.** Variation of Condition No2 on 3PL/2017/0878/F: Variation to reflect the as built appearance and layout of the pig sheds, feed silos and manure store cover. Submission of Environmental Impact assessment. It was **resolved** that, given that the applicant is currently meeting with the Environment Agency in an attempt to resolve issues caused by their failure to follow the current Environment Agency permit and with Breckland regarding non-conformity with the existing planning consent, this EIA does not lead the Council to wish to amend its previous comments.
- 8.4 **3PL/2022/0086/HOU & 3PL/2022/0087/LB: Breckles Gate, Breckles.** Proposed conversion of gym/store to self-contained annexe, to be used as ancillary accommodation to the existing dwelling. It was **resolved** that the Council had no objections.

9 **"Covid" Memorial Plaque.** Cllr. Childs reported that he had found that the post to the Stow Bedon Village Sign was metal. But he expected to get the plaque erected by next month.

10 **HM The Queen's Platinum Jubilee.** Cllr. Jessett reported that she had held the first meeting of the Council's Working Group, and plans were advancing for a Street Party to be held on Sunday 5 June in Mere Road. The Council indicated that it would be sympathetic to requests for funding when the plans and costs became more firm.

11 **Financial Regulations.** The Council's Financial Regulations were **reviewed** and amendments **agreed**.

12 **Asset Register.** The Asset Register was **reviewed** and the valuations for insurance purposes **agreed**.

13 **Risk Assessment.** The Council's Risk Assessment was **reviewed** and amendments **agreed**.

14 **System of Internal Control.** The Council **reviewed** and **approved** its system of internal control.

15 **Post Box.** It was **noted** that the Clerk has reported the apparent theft of the Post Box outside Breckles Hall to Royal Mail and asked that it be replaced as soon as possible.

16 **Decision taken by the Clerk using delegated power.** Payment of £338.40 to Arthur J Gallagher Insurance Brokers Limited by cheque no. 100859, being the annual premium for renewal of the Council's insurance policy for the period 1 March 2022 - 28 February 2023, the final year of a 3-year fixed agreement.

17 Finance.

- 17.1 **Clerk's salary.** It was **resolved** that cheques numbered 100861 & 100862 totalling £1,155.71 (salary for 1 January 2022 to 31 March 2022: £1,031.91; Homeworking Allowance: £13.50; Mileage Allowance for 29 November 2021 - 5 February 2022: £92.30; Telephone Allowance: £18.00.) to the Clerk and HM Revenue & Customs be signed.

17.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100864 for £15.39 (Postage & Telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 7 September 2021 - 5 February 2022. (*Local Government Act 1972 s.111*)

17.3 **Hire of venue.** It was **resolved** that cheque number 100863 for £91.00 to Caston Village Hall Charitable Trust be signed, being the hire charges for the year 2021/22. (*Local Government Act 1972 s.133*)

17.4 The report for the month ending 31 January 2022 was **received**.

18 Matters for consideration at next meeting. None.

19 Next meeting. The next meeting of the Parish Council will be on Monday, 14 March 2022, at 7.30 p.m. in Caston Village Hall.

Confirmed:


Phil Childs, Chairman

14 March 2022

Scheduled future Meeting dates:

Monday, 14 March 2022	*Monday, 15 August 2022	Monday, 12 December 2022
Monday, 11 April 2022	Monday, 12 September 2022	*Monday, 16 January 2023
Monday, 16 May 2022	Monday, 17 October 2022	Monday, 13 February 2023
Monday, 13 June 2022	Monday, 14 November 2022	Monday, 13 March 2023
Monday, 18 July 2022		

*If needed